

Advt. No. NCPOR/01/2023
National Centre for Polar & Ocean Research
(An Autonomous Society under the MINISTRY OF EARTH SCIENCES, Govt of India)
Headland Sada, Vasco-da-Gama, Goa -403 804
(www.ncpor.res.in)

National Centre for Polar & Ocean Research (NCPOR), an autonomous society under the Earth System Science Organization, Ministry of Earth Sciences, Government of India, invites applications from Senior / Retired scientists of Central Govt./State Govt./Autonomous bodies for engagement as 'Consultant' in NCPOR as under. The position is on contractual basis, initially for a period of one year.

Post	Consultant (Antarctic Operations)
Specialization	Antarctic Operations
No. of Post(s)	1 (ONE)
	Essential: i. Master's Degree in Geology/ Earth Sciences or equivalent from a recognized University / Institution. ii. Minimum 25 years of research experience in scientific and operational activities like co-ordination and execution of Antarctic expeditions.
Job Requirement	<ol style="list-style-type: none"> 1. To give advice in Planning, Logistics related to scientific activities, co-ordination and execution of Indian Antarctic expedition. 2. To give advice in maintaining/managing the Indian stations in Antarctica and all activities related to construction of new station in Antarctica 3. To give advice in planning the expedition launching activities, transshipment of expedition cargo, co-ordination with various agencies for chartering of ship and helicopters etc. 4. To advice in planning for international consultative meetings related to Antarctica. 5. To train and mentor the young and budding scientists in research and logistic/infrastructure set up at Antarctic station.
Consolidated Remuneration (per month)	Fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement, as specified in Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020.
Age limit	Less than 65 years
Tenure	One year

General Terms & Conditions:

1. Period of engagement: The engagement shall be initially for a period of one year which may be extended/curtailed depending upon the performance or functional requirement of the Office with the approval of the Competent Authority. The engagement shall not be accounted as re-employment.

2. Selection Procedure: The engagement will be purely on short term contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of the applicants. Consultant will be selected from shortlisted candidates. The Competent Authority reserves the right to reject an application without mentioning any reason. Shortlisted candidates may be called for interview / personal talk (if required) and the same shall be held at NCPOR campus, Goa.

3. Remuneration: Apart from consolidated remuneration, no perquisites such as HRA, TA/DA, residential accommodation will be provided.

4. Transport Allowance: An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.

5. Scope of Duties: During the period of such engagement, the Consultant would be required to perform work as assigned to him by the Competent Authority in the Institute.

6. Leave: The consultant would not be entitled to any kind of regular leave. However, they would be entitled to leave of 30 days in a calendar year, to be calculated on pro-rata monthly basis which shall lapse at the end of the annual contract. In special circumstances, the consultant could be called for services on holidays or beyond normal working hours for which no extra remuneration will be paid.

7. TA/DA: No TA/DA will be paid to the candidates if called for attending the interview or for joining the assignment or on its completion. Should they be required to travel outside Goa in connection with the work of the institute during the period of his appointment he will be entitled to draw TA/DA as per normal rules as applicable to any serving Officer of an equivalent rank in NCPOR.

8. Office time and working hours: Working hours shall be from 9.00AM to 5.30 PM during working days including half an hour lunch break in between. The Consultant will not be allowed to take any other assignment during the period of contractual engagement. He/she may be called on Saturday/Sunday/Other Gazetted holidays, if required. The consultant will be required to mark his/her attendance in biometric system.

9. Tax deduction at Source: The Income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.

10. Confidentiality of data and documents: The Intellectual Property Rights (IPR) of the data collected as well as the deliverable produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract and before the final payment is released by the office.

11. Conflict of interest: The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office. He/she would not be permitted to take up any other assignment during the period of engagement.

12. Termination of service: The engagement may be terminated at any time by the office without assigning any reason by giving a notice of 07 days. In case, a consultant desires to leave the assignment, he/she is to give 07 days' notice which can be curtailed/extended depending upon the workload. In the event, if the consultant is found unfit on any account or if he/she is found guilty of any misconduct, his/her services can be terminated immediately without any notice.

INSTRUCTIONS TO CANDIDATES FOR FILLING ONLINE APPLICATION

How to apply

- To apply, the applicant must fill the online application form available at ESSO-NCPOR website www.ncpor.res.in / <https://onlineform.ncpor.res.in/ncpor2023/login.php> and upload the scanned documents in the online application form. The candidates are not required to send any hard copies by post or through e-mail.
- Applicants are requested to carefully go through the full text of the advertisement and the instructions in particular.
- In case of any difficulty in the submission of online application form (not for other queries), please email to ictd@ncpor.res.in

Instructions to Applicants for submission of online Application:

- The Website is best viewed in Firefox ver.70.x, Chrome ver.84.x, and edge latest version.
- Please register with valid e-mail on the recruitment portal, after successful registration e-mail will be triggered at given e-mail address to activate the account.
- To activate your registration on Recruitment Portal, please click on activation link that sent on your already registered e-mail.
- In case the e-mail is not delivered on inbox, Please check the spam folder.
- Before submitting the online application form, the applicants are requested to go through the advertisement carefully.
- Submit online application form well in advance along-with legible and scanned copies of all required documents. If the documents are in a language other than English or Hindi, then translation certificate should be uploaded.
- The documents should be uploaded in.pdf format (with file size limit between 25KB to 300KB).
- Recent scanned copies of passport-size photograph and Signature should be uploaded in .jpg or .png format (with file size limit between 10KB to 30KB).
- If the name of a University/Institute is not listed in the dropdown list, kindly choose "other" option and enter the name of the University/Institute in the text box.
- The applicants are advised to fill in all their particulars carefully in the online application form.
- Please be noted that the online application form is not editable after final submission.
- After filling the online application form, applicants will be directed to apply for posts.

- Applicants are advised to retain the acknowledgement e-mail and printout of the finally submitted online application form for future reference.
- In case of any difficulties while submitting online application form please e-mail at ictd@ncpor.res.in.
- The last date of submitting online application form is **10th February 2023 at 05:00 PM IST.**

Sd/-
(Dr. K.P. Krishnan)
Scientist F-Head (Administration)